

**Children, Youth and Families Department  
Amendment 001 to RFP # 5074**

**REQUEST FOR PROPOSALS**

**For**

**THE NEW MEXICO CHILDREN, YOUTH AND FAMILIES DEPARTMENT  
INDEPENDENT LIVING PROGRAM FOR TRIBAL YOUTH FOR THE STATE OF  
NEW MEXICO**

**PURSUANT TO SECTION 1.4.1.34 NMAC, THIS REQUEST FOR PROPOSALS (RFP)  
IS AMENED AS FOLLOWS:**

**PART II – CONDITIONS GOVERNING THE PROCUREMENT:**

**Section B-6, “Evaluation Process,” at Page 12, is amended and reads as follows:**

An Evaluation Review Committee composed of professional CYFD staff will review and evaluate all proposals. The evaluation process and application review will begin on or near **January 8, 2010**. The evaluation process will be conducted in accordance with the criteria described in the Proposal Format (See Part IV – Proposal Response Format) and the evaluation plan specified in the RFP (See Part V – Proposal Evaluation).

During the evaluation process, the Agency Program Manager may initiate discussions with Applicants who submit acceptable or potentially acceptable proposals for the purpose of clarifying specific aspects of the proposal, or proposals may be accepted and evaluated without any such discussion. Applicants may not initiate any discussions with the Agency Program Manager about their proposal. Any discussions with the Agency Program Manager clarifying an aspect in the proposal will not result in revision of the proposal. The CYFD considers proposals final upon receipt.

**PART IV – PROPOSAL RESPONSE FORMAT:**

**Section A – Paragraph 2, “Proposal Form Requirements,” at Page 17, requiring an Electronic Copy of Response, and is amended to reads as follows:**

Each proposal must be submitted as a signed original and four (4) copies. Each proposal must be typewritten on 8 ½ x 11” paper. Pages must be one-sided, one and one-half spaced and numbered. There is a limit of fifteen (15) pages for Section 3, the Proposal Narrative. Use an easily readable typeface such as Ariel or Times New Roman and type size must be 12-point.

**Electronic Copy of Response**

Respondents should include an electronic version of their Proposal Narrative response in editable form (i.e. not in PDF format). This can be provided on flash drive (USB Drive). MS Word format is preferred. Only a single copy of the electronic submittal is required.

**ALL OTHER PROVISIONS OF THIS RFP SHALL REMAIN THE SAME**